



WHOLE FAMILY LAW  
& Mediation

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## USING **clio** CONNECT

Whole Family Law and Mediation uses ClioConnect, a secure online practice management tool that allows our firm to securely share documents and invoices with our clients. Through ClioConnect, clients can also securely pay their invoices online.

Information about using ClioConnect can be found here:

<https://support.goclio.com/forums/20193428-clio-connect-resources-for-the-client>

Shortly after you sign a fee agreement with our firm (or when you receive your first invoice), you will receive an invitation to ClioConnect. By following the instructions given in this invitation or from the above link, you will be able to set up your account name and password. Our firm does not have access to this information. Should you need to change or remember your password, you will have to use the “forgot password” link on the login screen or contact Clio directly.

Once you have set up a login name and password, you can log in to Clio at any time using this link: <https://app.goclio.com/login>

At any time, if our firm has shared a document or invoice with you through Clio and you have a difficult time accessing it, please do not hesitate to contact us and we will send it to you in a different format of your choice.

Should you wish to opt-out of using ClioConnect altogether, please do not hesitate to let us know. Our interest is in providing clients with a secure, convenient way to receive and send information to our firm, but we realize that many clients are not comfortable with cloud-based information systems. We will always respect your needs and wishes.

Please do not hesitate to contact us with any questions or concerns that you may have.